**GOVERNMENT OF ANDHRA PRADESH**

**ABSTRACT**

Public Services - Establishment - Guidelines on Deputation of Officers from Other Departments in Municipal Administration & Urban Development Department as Municipal Commissioners / Additional Commissioners - Instructions - Issued.

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**MUNICIPALADMINISTRATION&URBANDEVELOPMENT(A)DEPARTMENT**

**G.O.RT.No. 679** **Dated: 15-07-2025**

**Read the following:-**

1. G.O.Ms.No.109, HMA&UD (L1) (MA) Dept., Dated: 17-02-1990.
2. G.O.Ms.No.113, HH&MA dept., dated 10.12.1959.
3. From the Commissioner & Director of Municipal Administration, A.P., Vaddeswaram, Mangalagiri, Lr.Roc.No.20026/59/2025/A1, Dated 12.06.2025.
4. Representation from A.P. Municipal Commissioner's Association, Dated:09-07-2025.

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**ORDER:-**

In the references 1st and 2nd read above, Government has issued the Andhra Pradesh Municipal Administration Service Rules, duly constituting certain categories of posts and Andhra Pradesh Municipal Commissioners Subordinate Service Rules for the post of Municipal Commissioners Grade-III, respectively.

2. In the reference 3rd read above, the Commissioner & Director of Municipal Administration, A.P., Vaddeswaram has furnished a proposal to the Government mentioning the role & responsibilities attached to the post of Municipal Commissioner and requested the Government to review all the deputations of the officers of other departments working in Municipal Administration Department, on deputation basis under foreign service as Municipal Commissioners. As the Municipal Cadres play crucial role in providing services to the community on a sustainable manner, as such, personnel with proper qualification and profound departmental knowledge are needed to manage the Urban Local Bodies. In the emerging complex scenario in Urban areas, it is essential to have comprehensive understanding about urban planning, development, financing etc. to work as Municipal Commissioners. Further Municipal Cadres play a major role in Human resource Management of the Department and discharging the regulatory functions as well as the welfare functions and provision of basic services to the citizen, as envisaged under the Municipal laws.

3. In the reference 4th read above, A.P. Municipal Commissioner's Association raised concerns on efficiency of the ULB administration due to deputations of the officers of other Departments, not having domain knowledge and expertise.

4. Government after careful examination of the above circumstances and in order to streamline the deputation requests from other departments for posting as Municipal Commissioners / Additional Commissioners on deputation during administrative exigencies, have decided to frame clear rules and specify the category of Departments and officers eligible for working as municipal commissioners / Additional Commissioners.

(P.T.O)

5. Accordingly, the Government hereby consider the suitability of the following categories of posts in various departments and scale of pay for posting on a deputation basis under foreign service terms and conditions as Municipal Commissioners / Additional Commissioners:-

| Sl. No | Name of the post | Scale of pay | Remarks |
|---|---|---|---|
| (1) | (2) | (3) | (4) |
| **Panchayat Raj Department:-** | | | |
| 1 | Panchayat Secretary Grade-I/ Extension Officer | Rs.44570-127480/ Rs.45830-130580/- | Only for Nagarapanchayats as their scale of pay is below that of Municipal Commissioner Grade-III/equivalent. |
| 2 | MPDO | Rs.54060-140540/- | Up to Grade-II Municipalities, as their scale of pay is equivalent to Municipal Commissioner Grade-II. |
| 3 | DLDO/DPO | Rs.57100-147760/- | Up to Grade-I Municipalities. Scale of pay is below Grade-I Municipal Commissioner and above Grade-II Municipal Commissioner |
| 4 | Dy. CEO ZP | Rs.65360-154980/- | Up to Special Grade Municipalities. Scale of pay is above Grade-I and below Special Grade MC. |
| 5 | CEO ZP | Rs.80910-166680/- | Up to Selection Grade Municipalities, as the scale of pay is equivalent to Municipal Commissioner Selection Grade |
| **State Audit Department :-** | | | |
| 6 | Assistant Audit Officer | Rs.54060-140540/- | Up to Grade-II Municipalities, as the scale is equivalent to Grade-II MC. |
| 7 | District Audit Officer/ Assistant Examiner of Accounts. | Rs.61960-151370/- | Up to Grade-I Municipalities, as the scale is equivalent to Grade-I MC. |
| **Revenue Department :-** | | | |
| 8 | Tahsildar | Rs.54060-140540/- | Up to Grade-II Municipalities, as the scale is equivalent to Grade-II MC. |
| 9 | Deputy Collector | Rs.61960-151370/- | Up to Grade-I Municipalities, as the scale is equivalent to Grade-I MC. |
| **AP Secretariat :-** | | | |
| 10 | Section Officer | Rs.57100-83000/- | Up to Grade-I Municipalities. Scale of pay is below Grade-I Municipal Commissioner and above Grade-II Municipal Commissioner |
| 11 | Assistant Secretary | Rs.70850-158880 | Up to Selection Grade Municipalities. Scale of pay below Selection Grade MC and equivalent to special Grade MC |

(P.T.O)

6. Eligibility criteria for the above officers who are willing to work on deputation basis as Municipal Commissioners / Additional Commissioners comes under the purview of the Municipal Administration & Urban Development Department is prescribed as follows:-

a. The employee must be completed probation and five years of minimum service in the lending/parent department.
b. The employee must possess a Bachelor's Degree from any University in India established or incorporated by or under a Central Act, or Provincial Act, or a State Act, of an institution recognized by the University Grants Commission.
c. The employee must pass Accounts Test for Local Bodies Part-I and Part-II conducted by APPSC.
d. The consent of the lending Department must be obtained while submitting application and the employee should free from Vigilance angle.
e. The employee should undergo **training for a period of 30 days** before joining into duty after posting issued on deputation basis. The schedule of the training of the employee is as follows:-

| Sl.No. | Department | Period |
|---|---|---|
| 1 | Office of the CDMA, AP | 3 days |
| 2 | Office of the DTCP. | 4 days |
| 3 | Office of the Engineer-in-Chief, PH. | 4 days |
| 4 | Office of the TIDCO | 2 days |
| 5 | Office of the APGBC | 2 days |
| 6 | Office of the Swacha Andhra Corporation | 2 days |
| 7 | Office of the MEPMA | 3 days |
| 8 | Training in ULB | 10 days |
| | **Total** | **30 days** |

7. The Head of Departments concerned shall prepare training module and impart training as and when employee is drafted to undergo training.

8. Officers from other Departments who are eligible & capable to handle the duties cast on the Municipal Commissioner / Additional Commissioner in Municipal Administration and Urban Development Department shall be filled on deputation as and when exigency in the administration arises, provided only if eligible candidates in Municipal Administration and Urban Development Department are not available. **All such postings shall be limited to maximum 10% of the sanctioned cadre posts** and considered duly following the existing procedure and rules governing the deputations of the State Government Employees.

9. Such deputations shall be purely on temporary basis and liable to be repatriated to their parent Department as and when departmental candidates are appointed / recruited by promotion / transfer or direct recruitment. While preparing panels / notifying the vacancies for direct recruitment, the vacancies filled on deputation from other Departments shall be considered for promotion / appointment by transfer and direct recruitment.

(P.T.O)

10. The Commissioner & Director of Municipal Administration, Andhra Pradesh, Vaddeswaram shall take further necessary action accordingly.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**S.SURESH KUMAR**
**PRINCIPAL SECRETARY TO GOVERNMENT**

To
The Commissioner & Director of Municipal Administration, A.P., Vaddeswaram.
All the Departments in A.P Secretariat.
Copyto:-
All Heads of the Departments.
The OSD to Hon'ble Minister, MA&UD Department.
The PS to Principal Secretary to Government, MA&UD Department.
Sf/Sc.(E-2871593)

**//FORWARDED :: BY ORDER//**

**SECTION OFFICER**